

G & G

BEVERAGE DISTRIBUTORS, INC.

207 Church Street P.O Box 4488 Yalesville Sub Station Wallingford, CT 06492 (203) 284-9511 FAX (203)284-1530

Union Driver

G & G Beverage Distributors, Inc. is a proud distributor of beers, craft beers and ciders throughout New Haven, Fairfield, Litchfield and Hartford County. Based in Wallingford, CT we are seeking a career-minded **Union Driver** to support the Operations Team.

G & G is a fast pace, relationship driven business that requires professionalism, sales ability, strong interpersonal skills and dedication.

Responsibilities:

- Receive daily stops and invoices
- · Establish daily route and write up daily route sheet
- · Review invoices for time stops, C.O.D accounts and any other special notes
- Daily inspection of truck
- · Make priority deliveries as directed
- May collect checks or cash
- · Have all invoices stamped and signed
- Responsible for refueling trucks daily
- · Responsible for taking empties off the truck using fork lift
- · Responsible for filling out cash receipt book and getting check in by office personal at the end of each shift
- · Assist operation's department as needed

Position Compensation/Schedule:

Schedule will vary dependent on assignment and can start as early as 6:30 AM. Full time 40 hours per week with overtime required Salary is "by the piece work ", between \$45,000 and \$50,000 a year. Benefits and 401K

Qualifications:

- The ideal candidate will have prior driving, merchandising/stocking experience and/or sales and customer service experience
- Valid Connecticut Driver's license and insurance is required (CDL license is a plus)
- Valid Medical Card
- · Must have reliable transportation to and from work
- · Basic math skills
- · Lifting/carrying material up 170 pounds
- Fork lift certification
- An eagerness to learn
- · Ability to work a varied full time schedule
- Must be an effective communicator

As G&G'Beverage distributors is a growing company with season volume fluctuations, flexibility is required to schedule work bours and vacation around peak work times. Individual must be able to shift priorities, work assignments and, if necessary, perform clerical work.

This is an operational position, which requires installing and servicing equipment, maintaining vehicles, and making product deliveries. The employee reads written material, uses a phone, hand tools, computer and drives to customer sites. Lifting/carrying material under 170 pounds is required.

This position is backed up <u>by</u>: Other drivers and merchandisers This position is back up to: Other drivers and merchandisers, and sales reps

This position is classified as non-exempt.

This job description is based on management's assessment of the requirements and functions of the job of the date this description was prepared. It is a general guideline. It does not purport to be an exhaustive list of all the elements of the job. It may be modified at any time by G & G's management to meet its organizational needs.

All final applicants will be required to comply and pass all drug, background, work assessment and driving checks.

G & G Beverage is an Equal Opportunity Employer and a Drug Free Work Place.

Please send cover letter and resume

Jeanette Birney HR/Administration